



Department of Development Services

(928) 817-5000

Integrity

2351 West 26th Street

Commitment

Yuma, AZ 85364

Dedicated Service

Commercial Permits

Yuma County Department of Development Services is pleased to provide the Commercial Permit Guide to assist applicants through the permitting process. A commercial building permit is required for non-residential construction including new construction, remodels, additions, tenant improvements and changes-of-use.

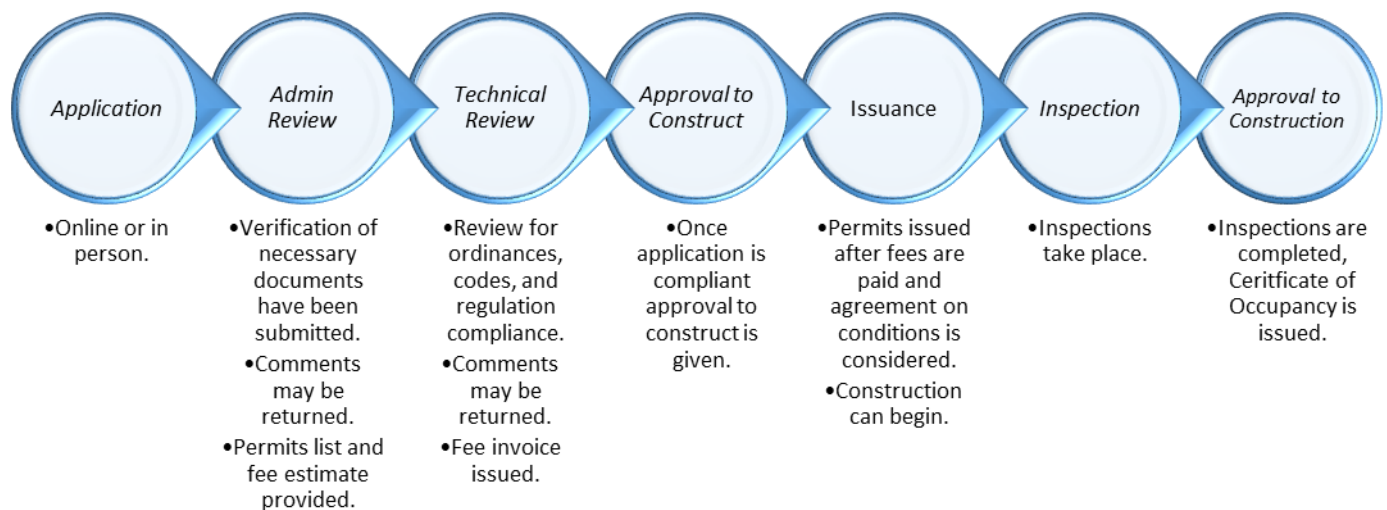
Commercial Permits are also required for residential construction involving multi-family projects of three or more units, condominiums, apartment buildings, and Mobile Home and RV parks. **Complete and accurate submittals and compliance with the most current Commercial Regulations and Public Works Standards throughout the permitting process leads to fewer delays and revisions.**

Permit Process

Description

The permitting process is a two-step process consisting of the Administrative Review which ensures all applicable forms have been submitted, and the Technical Review which confirms compliance with all required ordinances, codes and regulations. The permitting process consists of the following steps:

Required Permits & Approvals



Commercial and industrial projects need to have all federal, state, county, and city reviews, permits and approvals. Permits/approvals may include:

Building Safety Approvals (ICC Codes)

Engineering Approvals (PWS I & II)

Flood Control Approvals/Permits (PWSIII, FPR)

Environmental Health Approvals/Permit (Delegation Agreements, 207, SWPPP, MS4, Water, Sewer, Air)

MH & RV Park Plan Review (Zoning)

Yuma County will verify County requirements as part of each submittal review. By applying, applicant agrees to all terms and conditions.

Timelines

Multiple Reviews: Fifty-five (55) Business Days

Expedited Review: Not to Exceed Twenty-five (25) Business Days

Checklists

Administrative Review Checklist

Building Safety

- ◇ Three (3) Site plans scaled on 8 ½ x 11
- ◇ Three (3) Sets of Constructions Documents (any legible format)

Environmental Programs

Septic Tanks

- ◇ One (1) Notice of Intent & Request to Discharge for Environmental Programs permits
- ◇ Materials list

Well

- ◇ Arizona Department of Water Resources form DWR 55-40

Flood Control

- ◇ Floodplain Use

Engineering

- ◇ Four (4) Drainage reports for Grading permits (24 x 36)
- ◇ Four (4) Civil Plans (24 x 36)
- ◇ Four (4) Traffic Control Plans (8 ½ x 11)
- ◇ Four (4) Grading Plans for grading permits (24 x 36)

SWPPS

- ◇ One (1) Storm water Pollution Prevention Plan
- ◇ Copy NOI or Waiver

Technical Review Checklist

Building Safety Plan Review

Grading Permit Review

Encroachment Permit Review

Floodplain Use Permit Review (if applicable)

Wastewater Disposal Permits

Well Permits

Fee Schedules

Plan Review Fees

Building Permit Fees

\$310.00 Grading Fee

\$260.00 Floodplain Use Permit Fee

\$300.00 Conventional Plan Review Fee

\$515.00 Alternate System Plan Review Fee

\$150.00 Well Permit Fees (\$100.00 paid to ADWR)

Planning and Zoning Fees are indicated on the designated form and based on the current fee schedule.